

## Norman Public Library Board Minutes

November 19, 2012

The Public Library Board of the City of Norman, Cleveland County, State of Oklahoma, met in Regular Quarterly Meeting in Room A/B of the Norman Public Library on the 20<sup>th</sup> day of August, 2012, at 4:30 p.m., and notice and agenda of the meeting were posted at the Norman Public Library at 225 North Webster 24 hours prior to the beginning of the meeting.

ITEM 1, being:

### ROLL CALL

Present: Chairman Mauldin and members Rudnick, Karjala, Rudnick, Ford, Clark and Kimberling

Excused: Members Sykes and Porter

City Staff Brenda Hall, City Clerk (she was there)

Present: Terry Floyd, Development Coordinator (not sure he was there)

Pioneer Staff Anne Masters, Director

Present: Lisa Wells, Assistant Director for Library Services

Library Staff Leslie Tabor, Branch Manager

Present: Basha Hartley, Children's Manager

Judy Day, Adult Services

Guests Impact Members?

I did not write down who was and was not present. Sorry.

ITEM 2, being:

### APPROVAL OF AUGUST 20, 2012 MEETING MINUTES

Member Rudnick made the motion and member Ford seconded to approve August 20, 2012 meeting minutes.

The vote was taken with the following results:

YEAH: Chairman Mauldin and members Rudnick, Karjala, Ford, Clark, and Kimberling

NAY: None

ITEM 3, being:

### NPL, PLS & CITY STAFF REPORTS

Branch Manager Tabor informed the board of upcoming library events including the Holiday Open House, the Norman Christmas Parade, and the E-Reader Workshop. She reported that there is an e-newsletter that citizens can sign up for to be informed about all events, as well as a digital calendar. Also, a new library ap on iTunes but not for Android yet. The Big Read will be in April 2013 and will be centered on *Old School* by Tobias Wolf.

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Children's Manager Hartley reports that the children's department is fully staffed for the first time in 15 months! The children's department is in the process of consolidating programs.

Judy Day reports that there is a Winter Read program and that Oklahoma author Rilla Askew will be having a release party for her new book *Kind of Kin* in January of 2013.

a. LIGHT AND FLOOR PROJECT UPDATE

Assistant Director Wells Lisa Wells reports that the light and floor project is moving forward. The City has approved the light plan. They are checking working and non-working lights now. Floor project to begin simultaneously. Test panels are currently in place in the library and being tested for wear. Some form of high traffic rubber and/or carpet will be used.

b. PIONEER BUILDING AND WEST SIDE BRANCH UPDATE

Wells also updated us on the West Side Branch. Bids have been opened on construction. HVAC and plumbing have seen multiple bids while electrical has only received one. These are all pending board approval on 11/27. The expectation is that the electrical will be rebid as the one submitted was over budget. May also rebid for paving. At this point, a little behind on construction but still plan on opening Fall 2013.

c. EAST SIDE SERVICE POINT UPDATE

Delivery and installation were expected in December, however there were changes to be made to the model for American standards, so it will ship in January and take 6 weeks to arrive. This means that it should be up and running by March. (The West Side 24 hour mechanism, outside the branch, will not be put in until later.)

ITEM 4, being:

AMENDING THE BYLAWS Article V, Section 1

Concerning the election of officers for the Library Board, Member Rudnick moves to amend Article V, Section 1 to read "At the third regularly scheduled quarterly meeting of the year (August) of the Library Board, the Board shall elect a Chair, Vice Chair, and Secretary." Member Clark seconded the motion.

Motion carries. (I did not note who voted for and against, but it may have been unanimous.)

ITEM 5, being:

BOARD COMMENTS

Member Clark asked how the ad valorem tax state question will affect library funding. Branch Manager Tabor said that is still to be determined, although there is the idea that this is negative for library funding.

Member Mauldin reminded members about Anti Cyber Monday, an effort to get people to support local businesses. There is a list of those businesses participating at the Norman Chamber of Commerce website.

Member Rudnick reports that the Norman Friends of the Library had their second most successful Book Sale ever, earning over \$33,000.

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ITEM 6, being:

ADJOURNMENT

Member Clark made the motion and member Rudnick seconded to adjourn. The vote was taken with the following results:

YEAH: Mauldin, Rudnick, Karjala, Clark, Ford and Kimberling

NAY: None

Passed and approved this \_\_\_\_\_ of \_\_\_\_\_, 2012.

Tim Mauldin, Chairperson